

Privacy Policy for Tonbridge Ultimate

Last updated: 01.12.2024

Tonbridge Ultimate ("the Club") is committed to protecting your privacy and ensuring that your personal data is handled securely and responsibly. This Privacy Policy outlines how we collect, use, and protect your information, as well as your rights regarding the data we hold about you.

1. Who We Are

Tonbridge Ultimate is a sports club that provides opportunities for individuals of all ages to participate in ultimate frisbee activities. Our contact email for privacy-related inquiries is: **tonbridgeultimate@outlook.com**.

2. Data We Collect

We collect and store the following information about our members:

- **Personal Information:** Name, contact details (email, phone number), date of birth, emergency contact information.
- **Membership Information:** Details related to membership with Tonbridge Ultimate and the governing body, UK Ultimate (if required).
- **Order Information:** Data related to kit orders (sizes, preferences, and delivery information).

For website visitors, we collect anonymized analytics data to monitor traffic on our website. This data cannot be used to identify individuals.

3. How We Use Your Data

We use your personal data for the following purposes:

- **Communication:** To contact members about training, events, and club updates.
- **Competition Management:** To organize and manage competitive events.
- **Emergency Contact:** To ensure we can act quickly in the case of an emergency during club activities.
- **Kit Orders:** To process and fulfill sports kit orders.
- **Membership Administration:** To verify memberships and manage the joining process.

For website visitors, anonymized analytics data is used solely to improve the website's performance and user experience.

4. Data Storage and Security

- All member data is securely stored in the cloud, with access restricted to authorized club committee members only.
- Membership joining forms are also stored securely in the club and are only accessed when necessary.

We take appropriate technical and organizational measures to protect your data against unauthorized access, loss, or misuse.

5. Sharing Your Data

Tonbridge Ultimate does not share your personal data with any third parties. We do not sell, rent, or distribute your data under any circumstances.

6. Your Rights

As a member or website visitor, you have the following rights regarding your personal data:

- **Access:** You can request a copy of the personal data we hold about you.
 - **Correction:** You can ask us to update or correct any inaccurate or incomplete data.
 - **Deletion:** You can request that your personal data be deleted at any time by emailing us at tonbridgeultimate@outlook.com.
 - **Restriction:** You can ask us to limit how we use your data in certain circumstances.
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7. Retention of Data

We will retain your personal data only for as long as necessary to fulfill the purposes outlined in this policy or as required by law. Membership data will typically be retained for the duration of your membership and deleted within 12 months after membership ends unless required for legal or safety reasons.

8. Website Privacy

Our website does not collect personal data from visitors beyond anonymized analytics to monitor website traffic and improve user experience. These analytics do not identify individual users.

9. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be published on our website and will be effective immediately upon posting.

10. Contact Us

If you have any questions or concerns about this Privacy Policy or how your data is handled, please contact us at **tonbridgeultimate@outlook.com**.

By joining Tonbridge Ultimate or using our website, you acknowledge and agree to the terms outlined in this Privacy Policy.